

# Employee in an Emotional Crisis

## PLAN B High Risk / Evacuation

In all cases where an individual is in immediate danger to themselves \*or others, plans must be made to get them offsite as soon as possible. **If evacuation is decided - move employee to (location TBC) Employee must remain under supervision until flight is available.**

Medics, in conjunction with the individual's direct supervisor, must ensure they are accompanied by someone at all times until they have boarded a flight out.

The Injury Management Advisor is to be contacted to meet the individual at the Perth airport and escort them for further treatment as per advised by the site Medic in conjunction with the EAP Counsellor/Psychologist and (if required) on call Doctor.

During after work hours where an individual remains a danger to themselves, they must be retained under close supervision in (location tbc).

A support person is responsible for accompanying the individual during the night and should be, where practical, known to the individual, aware of the situation, willing and capable of responding if required.

Where the individual is on night shift, they must be accompanied by a similar support person / workmate at all times.

The Medic in conjunction with their direct supervisor, must decide who the appropriate person(s) will be at the time.

**It is of utmost importance to calmly but firmly require the employee to make contact with the EAP, Medics, supervisors and accompanying support persons must ensure the individual has the ongoing means to make contact with the EAP at all times. This means, phone numbers and phones are available.**

\*Where the person has become or threatens to become violent, the Registered Manager is to be advised, and he / she will contact the local Police.